MEETING NOTICE

Whitewater University Technology Park Board Meeting
9:00am on Thursday 21 November 2013
Whitewater University Technology Park Innovation Center
1221 Innovation Drive, Whitewater, WI   53190

AGENDA

1. Call to Order [Telfer]

2. Approval of Minutes from17 October 2013 [Telfer] ATTACHED

3. Review/Acceptance of October 2013 Financial Reports [Clapper] ATTACHED

4. Board Membership / Leadership [Telfer] ATTACHED (LIST AND BY-LAWS)

5. Capital Catalyst Fund Update and Presentation [Knight and Cannon]

6. Innovation Center Facility Updates / Issues [Clapper and Ehlen]

    A. Conference Room Usage / Fee Proposal / Staffing Update [Ehlen]
    B. Facility Updates / Issues [Clapper and Ehlen]
    C. Non-disclosure Agreement [Ehlen] ATTACHED

7. Compliance with EDA Award Terms and Conditions [Ehlen]

    A. Programmatic Requirements

      C.9. Prohibition Against Assignment by the Recipient
      C.15. Conflicts-of-Interest Rules [a. to c.]
      C.16. Record-Keeping Requirements [a. to b.]
      C.18. Project Closeout Procedures
      F. Audits [1. to 3.[
      L1. Codes of Conduct for Recipients
      M. Property [1. To 7.]

    Review/discuss REVISED Draft Code of Conduct ATTACHED

8. Whitewater Incubation Program (WhIP) Updates [Ehlen]

9. Strategic Priorities and Development and Plan Updates [Ehlen]

    A. Marketing Plan/Strategy Update—Technology Park, Business Park, and Innovation Center [with Ehlen, Gayhart, Cannon, and Van Den Bosch]: Proposal from Redevelopment Resources ATTACHED
    B. Policy and Procedure Updates [Ehlen]

10. Fiber Update [Clapper, Knight, and Cannon]

11. Accelerator Update [Gayhart, Chenoweth, and Ehlen]

12. Future Agenda Items [All]

13. "Adjourn to Closed Session Not to Reconvene per Wisconsin Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Items to be discussed:

        A. Update on Prospective Clients/Tenants [Ehlen, Gayhart, and Cannon]
        B. Update on/Discussion of Current Clients/Tenants and Center IT Infrastructure [Ehlen and UW-Whitewater iCIT Representative (invited)]

14. Future Meeting Dates: Remaining fall 2013 meeting dates include: December 19. Discuss spring meeting dates. [Telfer]

15. Adjournment [Telfer]

VIRTUAL PARTICIPATION INSTRUCTIONS

Topic: WUTP Board Meeting
Date: Thursday, November 21, 2013
Time: 8:30 am (earliest login, meeting begins at 9:00 am), Central Standard Time (Chicago, GMT-06:00)
Meeting Number: 808 987 538

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You can contact me at:
ehlend@uww.edu

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